Thank you for joining us at UCLA Summer Sessions for an invigorating experience academically, culturally, and socially. We are excited that you have made the decision to dedicate part of your summer to what UCLA has to offer.

Taught by UCLA’s outstanding faculty, summer courses will give you the opportunity to broaden your perspectives, explore your options, or put yourself closer to graduation, while enjoying our luscious and vibrant campus in a more relaxed atmosphere. Take full advantage of UCLA’s services and resources including extensive libraries, athletic facilities, and cultural events that are among the finest in the world. We know the experiences you will gain this summer will leave an indelible mark on your academic journey.
During the summer, UCLA students and visiting students alike are members of our diverse and inclusive True Bruin community. The highest standards are expected from this True Bruin Community and are expressed in the True Bruin Statement below. This statement provides the framework of expected student conduct and is applicable to the entire UCLA community.

As a Bruin, I commit myself to the highest ethical standards.

I will conduct myself with INTEGRITY in my dealings with and on behalf of the University.

I will conscientiously strive for EXCELLENCE in my work.

I will be ACCOUNTABLE as an individual & member of this community for my ethical conduct.

I will RESPECT the rights & dignity of others.

I will make an impact in our global community through public SERVICE.
THE STUDENT CODE OF CONDUCT

The UCLA Student Code of Conduct has been developed to maintain a safe, supportive, and inclusive campus community that engages students in order to foster their academic success, personal growth and responsible citizenship. Therefore, you are expected to conduct yourself in a manner which demonstrates respect for yourself, fellow Summer Sessions students, UCLA’s faculty members, and members of the local community. Behavior governed by the UCLA Student Code of Conduct includes academic honesty, treatment of others, health and safety, use of resources, and use of alcohol and controlled substances. UCLA’s reputation for academic excellence and institutional integrity is among the institution’s most valued assets; as such, academic integrity is of paramount importance and UCLA does all within its power to maintain its standards. For more information on the student code of conduct, please visit the Dean of Students’ website.

BRUINCARD

The BruinCard is your passport to life at UCLA. It serves many purposes and the convenience of all the included features makes it a must-have essential.

BruinCard features and functions include:

- Official university ID used to gain admission to campus events and verify identification for school exams
- Pre-paid debit feature can be used for purchases at campus stores, restaurants, select local merchants
- Access to check out books and other materials from the UCLA Library and pay for copies and printing
- Access to campus gyms and recreational facilities
- Access to on campus housing residential buildings
- Meal card that can be used at any of the residential restaurants in on-campus housing
- Laundry card for all University housing facilities
- Transportation card for discounted fares

If you don’t have one yet, apply online or in person at the BruinCard Center.
For the program you are enrolled in, you are expected to complete all assigned work by the required deadlines, take all exams, and attend class regularly. No part of the coursework may be continued beyond the close of the program unless prearranged by yourself and the faculty.

The work you will complete this summer will be reported in terms of grades. Instructors are required to assign a final grade for each course you are enrolled in as part of the program’s curriculum. Grades A, B, C, and D may be modified by a plus or minus suffix. In addition, the following grades are used to report the quality of student work at UCLA:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>F</td>
<td>Fail</td>
</tr>
<tr>
<td>I</td>
<td>Incomplete</td>
</tr>
<tr>
<td>DR</td>
<td>Deferred Report</td>
</tr>
<tr>
<td>P</td>
<td>Pass (achievement at grade C level or better; used only for undergraduate study)</td>
</tr>
<tr>
<td>NP</td>
<td>No Pass (used only for undergraduate study)</td>
</tr>
<tr>
<td>S</td>
<td>Satisfactory (achievement at grade B level or better; used only for graduate study)</td>
</tr>
<tr>
<td>U</td>
<td>Unsatisfactory (used only for graduate study)</td>
</tr>
</tbody>
</table>

Grade points per-unit are assigned by the Registrar as follows:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>A+</td>
<td>4.0</td>
</tr>
<tr>
<td>A</td>
<td>4.0</td>
</tr>
<tr>
<td>A-</td>
<td>3.7</td>
</tr>
<tr>
<td>B+</td>
<td>3.3</td>
</tr>
<tr>
<td>B</td>
<td>3.0</td>
</tr>
<tr>
<td>B-</td>
<td>2.7</td>
</tr>
<tr>
<td>C+</td>
<td>2.3</td>
</tr>
<tr>
<td>C</td>
<td>2.0</td>
</tr>
<tr>
<td>C-</td>
<td>1.7</td>
</tr>
<tr>
<td>D+</td>
<td>1.3</td>
</tr>
<tr>
<td>D</td>
<td>1.0</td>
</tr>
<tr>
<td>D-</td>
<td>0.7</td>
</tr>
<tr>
<td>F</td>
<td>0.0</td>
</tr>
<tr>
<td>NP</td>
<td>0.0</td>
</tr>
<tr>
<td>U</td>
<td>0.0</td>
</tr>
</tbody>
</table>

Some courses offer P/NP or S/U grading, as well as letter grading options, while some courses stipulate P/NP, S/U, or letter grading only. You can view course descriptions to verify the grading option of each course you are enrolled on the Registrar’s website.

If the course permits both the letter grading and P/NP (S/U) options, you can change to or from P/NP (S/U) on MyUCLA until the following deadlines:

<table>
<thead>
<tr>
<th>Session</th>
<th>Course Type</th>
<th>Deadline</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>6-week course</td>
<td>July 17</td>
</tr>
<tr>
<td></td>
<td>8-week course</td>
<td>July 24</td>
</tr>
<tr>
<td></td>
<td>9- or 10-week course</td>
<td>July 31</td>
</tr>
<tr>
<td>C</td>
<td>All courses</td>
<td>August 28</td>
</tr>
</tbody>
</table>
If you enroll in a course that offers only one grading option, you will not be able to change the grading option. If you enroll in a course with both the P/NP (S/U if it is a graduate course) and letter grading options, you will receive a letter grade by default unless you specify your grading option as P/NP. Courses taken on a P/NP or S/U basis might not count toward graduation requirements. Please be sure to consult your school if you are considering the P/NP basis.

Courses in which students receive a P or S grade may count toward satisfaction of degree requirements, but these grades, as well as DR, I, and NR, are disregarded in determining the grade-point average. NR indicates that no grade was received from the instructor. The grade-point average is determined by dividing the total number of grade points earned by the total number of units attempted. For example, if you earn a B- in a 4-unit course and an A in a 5-unit course, your GPA would be 30.8 \((2.7 \times 4 \text{ units} + 4.0 \times 5 \text{ units})\) divided by 9 (total number of units taken), i.e., 3.4. For more information on grades, see the UCLA General Catalog.

UCLA is on the quarter system. As a general guide, a semester unit is worth approximately 1.5 quarter units (e.g., 4 quarter units = 2.5 semester units). UCLA courses are generally accepted for transfer credit, but all decisions on transferability rest with the receiving institution. You should get advance approval of your UCLA Summer Sessions course selections from the receiving institution prior to registration if you wish to transfer credit.

**Final Exam**

The final exam is usually given during the last scheduled class meeting. Please check with your faculty to confirm. If your program requires a final exam, there can be no individual exemptions. As noted earlier, a course cannot be dropped or removed from your record if you make any attempt to take the final exam.

Special exams and re-examinations are not permitted during the summer. However, in compliance with Section 92640(a) of the California Education Code, the University does accommodate requests for alternate examination dates when the scheduled date and time would violate your religious creed.

Accommodation for alternate examination dates should be worked out directly and on an individual basis between the student and faculty member involved. In general, you should request an alternate examination date from the instructor during the first two weeks of the program or as soon as possible after a particular examination date is announced by the instructor. If you are unable to reach a satisfactory arrangement with the instructor, contact Summer Sessions at (310) 825-4101, the Ombuds Office, or the Office of the Dean of Students for assistance.
Textbooks

The majority of textbooks can be purchased at Ackerman Union’s textbook store or on the UCLA Store website.

If your program requires a textbook or a course reader, your instructor will inform you which textbook or course reader you should purchase and where it can be purchased.

Transcripts

Grades earned during the summer are recorded on an official University of California transcript.

The transcript is a permanent record that reflects all undergraduate and graduate work completed at UCLA. It lists courses, units, grades, a cumulative grade-point average, transfer credits, total units, and work in progress in chronological order. Please note that official transcripts are not automatically sent to you.

Once grades have posted, you may order transcripts on MyUCLA. If you are signed into MyUCLA, select “CLASSES”, then “TRANSCRIPT – OFFICIAL.” You will always have MyUCLA access and can order transcripts at any time. Those requiring expedited or special delivery can submit a Transcript Request Form. Additional fees may apply. Transcript Request Forms can be downloaded from the Registrar’s website or picked up at 1113 Murphy Hall between 9AM and 4PM, Monday – Friday. Requests are not processed if students have outstanding financial, academic, or administrative obligations to the university.
Living on campus during the summer, whether in residential halls or university apartments, provides a convenient, furnished place of residence near classes, libraries, recreational facilities and other student resources.

The Office of Residential Life (ORL), housed on the residential hill, works to create a “safe, supportive, and inclusive living-learning community that engages residents in the fostering of their academic success, personal growth, leadership development, and social responsibility.” The abundance of resources that ORL provides for students living on The Hill, including residential events, will be sure to keep you well connected to the UCLA campus and community while you are living on campus.

Since April 22, 2013, UCLA has been a tobacco-free campus. This change came as a result of the UC President Mark Yudof’s charge to all UC campuses to go tobacco-free by January 2014. This policy sets for that use of any tobacco product, including smoking, chewing, spitting, inhaling, ingesting, burning, or carrying of any lighted or heated tobacco product is prohibited on any University owned or leased property including residential halls.
Amenities provided for students who reside on “The Hill” include:

- Full furnished rooms with bed, desk, and closet per student
- 24-hour access control system using your BruinCard
- 24-hour front desk service
- Recreational rooms
- Study rooms
- Computer labs
- Dining facilities
- Laundry facilities

Additional safety precautions include surveillance cameras, access monitors and the UC Police Department. UCLA is committed to keeping all students safe and healthy. General UCLA campus safety information is available here.

Check-in will take place on Sunday prior to the start of your session. For check-out information, please visit the Housing Office website.

University Apartments are available to Summer Sessions students who prefer the independence of living off campus. Apartments are located within walking distance of campus and amenities include:

- Fully furnished units
- Electricity, air conditioning, water, television, internet, and gas
- Fully equipped kitchens with a refrigerator, stove, microwave oven, and dishwasher
- Coin operated washers and dryers located in the building

Please note utensils and dishware are not provided. Visit the Housing Office website for more information.
If you are interested in living on campus in the Residential Halls or off campus in the University Apartments, you will need to apply through UCLA Housing Services. Housing rates vary depending on the type of room and meal plan that you select and can be found here. For additional information on Housing, please feel free to contact UCLA Housing Services.

Housing Services  
360 De Neve Drive  
housing.ucla.edu  
(310) 206-7011

The UCLA Community Housing Office provides non-university owned rental listings and rental resources to the entire UCLA community. Please visit their website for more information.
While you are living on the residential hill, you will have a number of options when it comes to our award winning and nationally acclaimed dining facilities covered under your meal plan. Whether you are looking for Pan-Asian cuisine at **FEAST at Rieber**, Mediterranean eats at **Café 1919**, or health conscious dishes at the brand new dining hall, **Bruin Plate**, there is always something to keep your hunger satisfied! Curious about what is being served on a particular day? Dining Services uploads the menus and nutritional information for every available dining facility each day to ensure you find just what you may be craving. Additional dining facilities included with your meal plan include:

- **Covel Commons Residential Restaurant** – Buffet style dining facility
- **De Neve Residential Restaurant** – Buffet style dining facility
- **Bruin Café** – Café, sandwich shop, and smoothies
- **De Neve Late Night** – Late night comfort food
- **Rendezvous** – Mexican/Asian Fusion
- **My Pizza** – Online Ordering Service

**CAMPUS DINING AND SHOPPING**

UCLA is very much like a small city with eateries, markets, convenience stores, and much more. Whether you need to send a package, get a much-needed haircut, or satisfy your coffee cravings, you need not to look any further than campus. The “City of UCLA” does not miss a beat.
Ackerman Union is a major point of interest on the UCLA campus. In addition to the UCLA Store and the various study spaces offered to students, you will find a number of restaurants if you are interested in grabbing a bite to eat on campus. Restaurants located in Ackerman Union include:

- Carl’s Jr.
- Curbside Sandwiches and Salads
- Greenhouse
- Jamba Juice
- Panda Express
- Rubio’s
- SweetSpot
- Sbarro’s
- Taco Bell
- Tsunami
- Wetzel’s Pretzels
- Wolfgang Puck Express

You will also find additional services such as:

- UCLA Market
- BookZone
- Textbook Store
- Computer Store
- Post Office Express
- UCLA Blood & Platelet Center
- Campus Cuts
- ATMs
- Gaming Lounge
If you find yourself on the north end of the UCLA campus and are looking for something to eat, Lu Valle Commons and the North Campus Student Center provide a number of options for students looking to eat on campus including artisan sandwiches, fresh pizza, and classic burgers. Looking for a pick me up? Northern Lights and Café 4S1 are both coffee shops that can be found on the north end of campus. Café 4S1 is conveniently located in the Charles E. Young Research Library. Lastly, a convenience market can also be found next door to the North Campus Student Center.
Gourmet sandwiches and salads can be found at the Bombshelter Bistro in the newly renovated Court of Sciences Student Center, where you will find restaurants like Subway, Yoshinoya, and a popular restaurant named Fusion that offers a variety of “fusion” dishes depending on the day of the week. In addition to the restaurants offered, you will also find Southern Lights, a quick-stop cafe and conveniently located market for snack food and beverages.

PUBLIC TRANSPORTATION

Public transportation is also available near and around campus for commuters or for the purpose of visiting local tourist attractions. Driving directions, bus information, and campus maps are available on the UCLA transportation website.

PARKING

Parking is assigned on a space-available basis for an additional charge. Payment is due upon receipt of the parking pass; parking contracts are issued equal to the length of your enrollment in Summer Sessions. Motorcycles and motor scooters do not require parking permits, but may park only in designated areas.
If you are flying, the closest major airport to UCLA is the Los Angeles International Airport, LAX. There are various options for transportation from LAX to UCLA:

- Shuttle Services operate continuously and can take you to UCLA for approximately $16 to $25. Super Shuttle is one of the larger shuttle companies and has dispatchers at LAX between 8 AM and 12 PM. You may schedule a trip at their website.
- FlyAway Buses provide daily nonstop bus service between Westwood and LAX. At LAX, you may board from the lower level outside the baggage claim. Each bus is marked with its service location. Look for the one marked Westwood to get to UCLA. The shuttle stops at UCLA Parking Structure 32. Buses depart every hour on the hour between 6 AM and 10 PM, 7 days a week. Cost is $10 each way (credit card payments only).
- Taxis may be picked up curbside right outside baggage claim. Fares to UCLA from LAX are about $40 including a $2.50 airport tax.
With a collection of more than eight million volumes, **UCLA Library** is ranked among the top ten research libraries in the country. The two main collections are housed in the College Library, geared toward the undergraduate curriculum, and the Young Research Library, which specializes in graduate research. Additionally there are thirteen special subject libraries with impressive collections in the arts, engineering, science, film and television, law, and medicine.

<table>
<thead>
<tr>
<th><strong>LIBRARIES</strong></th>
<th><strong>LIBRARIES</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Arts Library</td>
<td>Management Library</td>
</tr>
<tr>
<td>Biomedical Library</td>
<td>Music Library</td>
</tr>
<tr>
<td>College Library (Powell Library)</td>
<td>Research Library (Charles E. Young Library)</td>
</tr>
<tr>
<td>East Asian Library</td>
<td>Science and Engineering Library</td>
</tr>
<tr>
<td>Law Library</td>
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</tr>
</tbody>
</table>

**CAMPUS RESOURCES**

During the summer, both UCLA students and visiting students have the same access to campus amenities and resources. With approximately ten campus libraries, a student recreation center and gym, multiple computer labs, and much more, you will always be able to find what you need to ensure your success this summer.
There are many computer labs on campus with differing operating hours, use limitations and fees.

College Library Instructional Computing Commons (CLICC)
Life Sciences Instructional Computing
Program in Computing and Mathematics Laboratory
Psychology Computer Laboratories
School of Engineering and Applied Science (SEAS) Laboratories
Science Learning Center
Social Sciences Computing Laboratories
DIRECTORY

**UCLA Summer Sessions**
1331 Murphy Hall
summer.ucla.edu
(310) 825-4101

**BruinCard Center**
123 Kerckhoff Hall
bruincard.ucla.edu
(310) 825-2336

**Campus Directory**
directory.ucla.edu
Campus Events
happenings.ucla.edu

**Central Ticket Office**
tickets.ucla.edu
(310) 825-2101

**Dean of Students**
1104 Murphy Hall
deanofstudents.ucla.edu
(310) 825-3894

**Housing Services**
360 De Neve Drive
housing.ucla.edu
(310) 206-7011

**Office of Residential Life**
reslife.ucla.edu
(310) 825-3401

**Transportation and Parking**
Strathmore Building (1st Floor)
transportation.ucla.edu
(310) 825-8299

**Registrar’s Office**
1113 Murphy Hall
registrar.ucla.edu
(310) 825-1091

**UCLA Store/Textbooks**
308 Westwood Plaza
shop.uclastore.com
(310) 206-0791

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**CAMPUS MAP**

It can be easy to get lost on our 419-acre campus. This Interactive Campus Map will help you find your way around the campus this summer.