PRECOLLEGE SUMMER INSTITUTE
PROGRAM PARTICIPANT AGREEMENT - SAMPLE

The Agreement below must be agreed upon by the Program Participant, hereinafter called “The Participant” and the parent/legal guardian of The Participant, hereinafter called “The Guardian”, at the time of registration for any precollege UCLA Summer Institute Program for advanced high school students, hereinafter referred to as “The Program”. Please check all boxes shown below.

Program Name: 

Participant Name: 

Name of the Parent of the Legal Guardian completing this form: 

☐ I, The Participant’s Parent/Guardian, represent and warrant that the said Participant is under my guardianship, conservatorship, or other legal authority, and that I am legally competent to understand and complete this form. 

We are excited that you will participate in a precollege UCLA Summer Institute Program for advanced high school students! We are committed to offering all Participants an educational experience of the highest quality, and also maintaining a safe and respectful learning environment. You will be entering into a community of students and educators and will be expected to conduct yourself in a manner which demonstrates respect for yourself, your fellow Participants, UCLA’s faculty members, Program administrators and counselors, and members of the local community.

1. This Participant Agreement shall be in effect during the designated Program dates.

☐ I, The Participant, have read, understood, and agreed.

☐ I, The Guardian, have read, understood, and agreed.

2. The Participant must abide by the rules and regulations set forth by the Regents of the University of California, on behalf of its Los Angeles campus, hereinafter called “The University,” or "UCLA," including, but not limited to, rules and regulations issued by the UCLA Housing Office (www.housing.ucla.edu/uahandbook), UCLA Office of Residential Life (www.orl.ucla.edu/ regulations), the UCLA Office of the Dean of Students (www.deanofstudents.ucla.edu) and the UCLA Office of Summer Sessions, hereinafter called “Summer Sessions” at www.summer.ucla.edu. Participants will be expected to meet the highest standards both academically and behaviorally and will be held fast to a commitment to academic and personal integrity, respect for all members of the community, regard for the basic rules of physical safety, and cooperation with adult supervision. Conduct that threatens the health or safety of any person or that poses a threat of causing damage to University or community property will not be tolerated. Summer Sessions has a “Zero Tolerance” policy with regard to alcohol, illegal drugs (including manufacture, distribution, use, possession, or sale thereof, or the attempted manufacture, distribution, or sale thereof), theft, lewd or indecent behavior, sexual, racial or personal harassment or intolerance, or use of
unauthorized transportation. Tobacco use of any Tobacco Product as defined in the UCLA Policy 810, including smoking, chewing, spitting, inhaling, ingesting, burning, or carrying any lighted or heated Tobacco Product is prohibited on any University Owned or Leased Property.

☐ I, The Participant, have read, understood, and agreed.
☐ I, The Guardian, have read, understood, and agreed.

3. Participants are required to participate in all scheduled sessions, including all classes, group meetings and orientations, special functions, meals, and excursions. Program faculty and administrators reserve the right to dismiss a Participant for repeated tardiness to and/or unauthorized leaves/absences from scheduled sessions for reasons other than unforeseen emergencies.

☐ I, The Participant, have read, understood, and agreed.
☐ I, The Guardian, have read, understood, and agreed.

4. The Program provides limited supervision during its scheduled activities attended by The Participant. The Guardian and The Participant release The University from any responsibility for The Participant’s safety and whereabouts during any other time, including, but not limited to, absences, breaks, and leaves.

☐ I, The Participant, have read, understood, and agreed.
☐ I, The Guardian, have read, understood, and agreed.

5. Clothing/Appearance: Many of The Programs feature off-campus excursions. During these trips Participants will be viewed as representatives of the University of California. For this reason, Participants are expected to dress neatly but casually and refrain from wearing beachwear (e.g., flip flops and short shorts) except when appropriate. A few Programs have specific clothing requirements (e.g., concert wear), and Participants should consult the Program welcome packet for details. The Program welcome packet will be emailed to the Participants prior to the Program start date.

☐ I, The Participant, have read, understood, and agreed.
☐ I, The Guardian, have read, understood, and agreed.

6. The Participant and the Guardian are solely responsible for arranging meals, housing accommodations and a means of transportation to and from the Program location for the duration of The Program.

☐ I, The Participant, have read, understood, and agreed.
☐ I, The Guardian, have read, understood, and agreed.

7. Motor Vehicles: Participants who are commuting to their Program will be responsible for purchasing a daily parking permit. Participants must use campus-approved transportation for all off-campus excursions and events unless otherwise authorized. Participants will not be permitted to use their own vehicles during the hours of The Program except for personal emergencies. Participants are not permitted to transport other Participants without written permission from The Guardians of all Participants involved.

☐ I, The Participant, have read, understood, and agreed.
☐ I, The Guardian, have read, understood, and agreed.
8. Permission for Use of Name, Image, and Statements: The Participant and The Guardian grant The Regents of the University of California permission to reproduce the photographic image, videographic image, and oral or recorded statements of The Participant or any part of The Participant’s original project or performance, as well as The Participant’s name, identity, and voice, in any publication of The Regents of the University of California intended for research, educational, promotional, fund-raising or other related use, including but not limited to, film broadcast, printed publications, webpages and web-based publications, associated with The University. The Participant and The Guardian waive and release The Regents of the University of California its officers, agents and employees, from any claim or liability relating to the use the photographic image, videographic image, and oral or recorded statements of The Participant or any part of The Participant’s original project or performance, as well as The Participant’s name, identity, and voice. The Participant and The Guardian acknowledge that The Regents of the University of California will rely on this permission and release in producing, broadcasting, and distributing materials containing the photographic image, videographic image, and oral or recorded statements of The Participant or any part of The Participant’s original project or performance, as well as The Participant’s name, identity, and voice, and that neither The Participant nor The Guardian will receive any money or remuneration of any kind from The Regents of the University of California related to this permission and release or the materials covered by this permission and release.

☐ I, The Participant, have read, understood, and agreed.
☐ I, The Guardian, have read, understood, and agreed.

9. Use of Technology: Participants are subject to all existing laws (federal and state) and University regulations and policies on use of technology, including not only those laws and regulations that are specific to computers and networks, but also those that may apply generally to personal conduct such as:

- UC Electronic Communications Policy: http://www.ucop.edu/ucophome/policies/ec/
- UCLA E-mail Policy and Guidelines: http://www.adminpolicies.ucla.edu/app/Default.aspx?id=455
- IT Services Acceptable Use Policy: http://www.bol.ucla.edu/policies/aupdetail.html
- Bruin OnLine Service Level Agreement: http://www.bol.ucla.edu/policies/BOL_SLA.pdf

Any violation may result in technology related privileges being restricted or revoked and may also result in The University undertaking disciplinary action. If the violation constitutes a criminal offense, appropriate legal action may be taken.

☐ I, The Participant, have read, understood, and agreed.
☐ I, The Guardian, have read, understood, and agreed.

10. Medical Responsibility: The Participant and The Guardian certify that there are no known medical, physical, or mental health concerns which may hinder participation of The Participant and/or other fellow Participants. The Participant is expected to have consulted with his/her healthcare providers, as The
Guardian may deem necessary, with regards to any individual medical, physical, or mental health needs. The University will not be responsible for attending to any of the medical, physical, or mental needs of The Participant; no assistance for such needs may be provided by the Program faculty or staff.

☐ I, The Participant, have read, understood, and agreed.
☐ I, The Guardian, have read, understood, and agreed.

11. Accommodations for Disabilities: Disclosure of information regarding disabilities and requests to be accommodated for the disabilities will allow UCLA to ascertain the reasonableness of such requests. The Office for Students with Disabilities is The University’s office in charge of exploring accommodations. If The Participant has an existing disability(ies) that requires certain accommodations to meet The Program’s demands, The Guardian must formally request the said accommodations by submitting a complete Request for Accommodations Form to institutes@summer.ucla.edu no later than May 15 of the year of The Program. Timely submission will allow Summer Sessions to coordinate with The Office for Students with Disabilities to determine the reasonableness of the request(s). Requests must be deemed reasonable and feasible for provision. The Guardian submitting the request form will be notified by May 31 of the same year whether the requested accommodations can be made. In the event that the requested accommodation is deemed not reasonable or feasible by Summer Sessions, the guardian will be contacted to discuss other accommodations that may be recommended. In the event that agreement on a reasonable accommodation cannot be reached, guardian may withdraw the participant from the program and will receive a full refund of valid payment received for the program.

☐ I, The Participant, have read, understood, and agreed.
☐ I, The Guardian, have read, understood, and agreed.

12. No prescription or over-the-counter medication will be available on site. The Participant and The Guardian are solely responsible for provision and (self-) administration of any needed prescription or over-the-counter medication as directed by their healthcare provider(s).

☐ I, The Participant, have read, understood, and agreed.
☐ I, The Guardian, have read, understood, and agreed.

13. Health Insurance: The Participant is required to maintain sufficient health, accident, disability, and hospitalization insurance while traveling to and from The Program, as well as throughout participation in The Program. The University or The Regents of University of California shall not assume responsibility for The Participant’s medical expenses. The Participant and The Guardian acknowledge that on rare occasions an emergency may develop that necessitates the administration of healthcare, hospitalization or surgery. In the event of injury or illness necessitating emergency healthcare, The Participant and The Guardian authorize The University and its authorized representatives or agents to secure any necessary treatment deemed appropriate by The University and gives permission to The University to arrange transportation in order to receive healthcare as The University may deem necessary. The Participant and The Guardian also authorize Summer Sessions to contact the Participant’s healthcare provider for the purpose of obtaining additional information in order to provide appropriate care. The Participant and The Guardian are fully responsible for all healthcare costs incurred by The Participant.

☐ I, The Participant, have read, understood, and agreed.
☐ I, The Guardian, have read, understood, and agreed.
14. Family Educational Rights and Privacy Act (FERPA): Under the 1974 Family Educational Rights and Privacy Act (FERPA), any student attending a higher education institution is entitled to certain privacy rights as stipulated under FERPA. For this reason, personal information about a Participant (e.g., enrollment, housing, or payment information) cannot be shared with third parties without a prior written consent. Thus, in accordance with FERPA, Participants may waive their FERPA rights and allow The University to share information with third parties.

☐ I, The Participant, have read, understood and agreed to waive my FERPA rights and allow The University to share my information with all parents / guardians, emergency contacts provided in my application, registration and questionnaire forms.
☐ I, The Guardian, have read, understood and agreed.

15. The Participant shall provide written notice in the event of a late arrival and/or an early departure no later than thirty (30) days prior to the designated Program start date. Full participation is required, and inability to participate for the entire duration of The Program may lead to cancellation of The Participant’s registration.

☐ I, The Participant, have read, understood, and agreed.
☐ I, The Guardian, have read, understood, and agreed.

16. The Participant shall pay all fees for The Program in full in accordance with the amounts specified by Summer Sessions on the Summer Sessions website at www.summer.ucla.edu. Fees are not refundable after the refund deadline specified on the Summer Sessions website, nor will they be prorated at any time.

☐ I, The Participant, have read, understood, and agreed.
☐ I, The Guardian, have read, understood, and agreed.

17. The University assumes no responsibility and provides no insurance or financial protection for The Participant’s personal property.

☐ I, The Participant, have read, understood, and agreed.
☐ I, The Guardian, have read, understood, and agreed.

18. Program changes and cancellation: The University reserves the right at any time, without prior notice, to make cancellations, changes, or substitutions in emergencies or changed conditions, or in the interest of The Program. The University reserves the right to alter the cost in order to meet unexpected changes in program related activities. Further, The University reserves the right to cancel The Program without notice (subject to refund obligations as set forth on the Summer Sessions website) and reserves the right to decline any application.

☐ I, The Participant, have read, understood, and agreed.
☐ I, The Guardian, have read, understood, and agreed.

19. The University assumes no responsibility for failure to perform any terms or conditions of this Agreement due to any force majeure event. In the event of force majeure after the refund deadline as specified on the Summer Sessions website, no refunds will be issued. For purposes of this Agreement, the term “force
“majeure” shall mean fire, earthquake, flood, act of God, strikes, work stoppages or other labor disturbances, riots or civil commotions, litigation, war or other act of any foreign nation, plague, epidemic, pandemic, power of government or governmental agency or authority, or any other cause like or unlike any cause mentioned above, which is beyond the control or authority of The University.

☐ I, The Participant, have read, understood, and agreed.
☐ I, The Guardian, have read, understood, and agreed.

20. The Participant and The Guardian certify that the statements made on the application in connection with this Agreement are true and correct. Providing false or incorrect information to the University is grounds for immediate cancellation of The Participant’s registration.

☐ I, The Participant, have read, understood, and agreed.
☐ I, The Guardian, have read, understood, and agreed.

In Closing:

A breach of this Agreement by The Participant, including but not limited to, delinquency in payment, may result in any or all of the following actions: dismissal from The Program and administrative action against the student’s status in The University. The Participant shall remain responsible for all Program related charges. It is understood and accepted that in the event of dismissal, The Participant will not receive a refund, certificate of completion, or an official UCLA transcript. The Guardian and The Participant agree that if The Participant is dismissed from The Program, an authorized adult will be available to pick up The Participant from campus as soon as possible but no later than 24 hours after the violation occurs or before The Program concludes, whichever comes first.

By checking the boxes below, The Participant and The Guardian 1) agree that The Participant will abide by the rules and regulations set forth for The Program, 2) indicate that they have read and understood this Agreement in full, including any and all documents incorporated by reference, and 3) acknowledge that they are entering into the agreement freely and voluntarily.

☐ I, The Participant, have read, understood, and agreed.
☐ I, The Guardian, have read, understood, and agreed.

Executed ____________ [DATE] by:

______________
Participant

______________
Legal Guardian