

**UCLA Film and Television Summer Institute  
Film Production Session C 2024**

	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Week 1	4-Aug	5-Aug 12:30PM-1:30PM Orientation Melnitz Hall 1425 Sound Stage 1	6-Aug 9AM-12PM FTV 122D Film Editing Melnitz 2534	7-Aug	8-Aug 9:30-12:20PM FTV 122D Film Editing Melnitz 2534	9-Aug	10-Aug 10AM-1PM FTV 122E Digital Cinematography Workshop SS3 & TV1
		2-6PM FTV 178 Production Lab Design Room	12-1PM Writer Workshop Office Hours Melnitz 1441		2-6PM FTV 178 Production Lab Writer Pitches Melnitz 2536 Design Room	3:30PM - 5:30PM FTV 178 Production Lab Screening Design Room Melnitz 2536	3PM - 6PM Writing Workshop Melnitz 1441
		7PM-10PM FTV 122E Digital Cinematography Sound Stage 3	2-3:50PM FTV 122D Film Editing Lab Melnitz 2536	2:00PM- 4:00PM FTV 178 Production Lab Screening Design Room Melnitz 2536	7PM-10PM FTV 122E Digital Cinematography Sound Stage 3	8PM-10PM Writing Workshop Melnitz 1441	7PM - 10PM FTV 122E Digital Cinematography Workshop SS3 & TV1
			7:30PM - 9:20PM FTV 104 Film Production Symposium				
Week 2	11-Aug	12-Aug 9:30-12:20PM FTV 122D Film Editing Melnitz 2534	13-Aug 9AM-1PM FTV 178 Production Lab Melnitz 2534 Design Room	14-Aug 9:30-12:20PM FTV 122D Film Editing Melnitz 2534	15-Aug 12-5PM FTV 178 Production Lab LOCATION SHOOT Holding SS1	16-Aug 10AM-1PM FTV 122E Digital Cinematography Workshop SS3 & TV1	17-Aug 9AM-3:30PM Studio Tour
		2-3:50PM FTV 122D Film Editing Lab Melnitz 2536	3PM-6PM FTV 122E Digital Cinematography Sound Stage 3	2-4PM FTV 178 Production Lab Screening Design Room Melnitz 2536	Working Dinner	2-3:30PM Sound & DIT Protocol Workshop Sound Stage 3 *Mandatory	
		4:30PM - 6:30PM Writing Workshop Melnitz 1441	7:30PM - 9:20PM FTV 104 Film Production Symposium	5:30PM - 8:30PM ZOOM Meetings with TAs: Review Shotlists & Floorplans	5PM-8PM FTV 122D Film Transcoding Lab Melnitz 2536	4PM-7PM Writing Workshop Melnitz 1441	
Week 3	18-Aug	19-Aug 9-11:50AM FTV 122D Film Editing Lab Melnitz 2534	20-Aug 9:30am-12:20pm FTV 122E Digital Cinematography Sound Stage 3	21-Aug 9:30-12:20 PM FTV 122D Film Editing Melnitz 2534	22-Aug 9:30am-12:20pm FTV 122E Digital Cinematography Sound Stage 3	23-Aug 9:30-12:20 PM FTV 122D Film Editing Melnitz 2534	24-Aug
		1-3PM FTV 178 Production Lab Screen Location Shoots Darren Star Theater		2-5:50PM FTV 178 Production Lab Director's Pitches Crew Positions / Casting Design Room	2-4PM FTV 178 Production Lab FINAL SHOOT INFO SESSION Design Room	2:30PM-4:30PM Writing Workshop Melnitz 1441	
		3:30-4:30PM FTV 178 Production Lab Table Read Design Room	7:30PM - 9:20PM FTV 104 Film Production Symposium	6-8PM Faculty & TA Meeting Melnitz 1441	5-9PM FTV 179 Production Lab Directing the Actor SOUND STAGE 3		
		4:30-6:30PM Writer Workshop Melnitz 1441					
Week 4	25-Aug	26-Aug 9:30-10:45AM Producer/2nd AD/UPM Meeting *Mandatory Melnitz 1441	27-Aug 9:30AM-12:20PM FTV 122D Film Editing Melnitz 2534	28-Aug 9:30AM-12:20PM FTV 122D Film Editing Melnitz 2534	29-Aug 9:30AM-12:20PM FTV 122E Digital Cinematography Sound Stage 3	30-Aug 9:30AM-12:30PM FTV 122E Digital Cinematography Practice Shoots SS3 & TV1	31-Aug 12-4PM Casting Melnitz 1441, TV3
		12-4:50PM FTV 178 Production Lab Practice Shoots SS3	Submit Hand Props List by 1pm	1-2PM Hand Props Pick-Up Prop Storage TV3	2-5:50PM FTV 178 Production Lab Screen Practice Shoot SS3	2:00 - 5:00PM Writer and Director Workshop Melnitz 1441	
		5-6PM FTV 122D Offload Lab Lab for New Media	2PM-5PM FTV 122E Digital Cinematography Sound Stage 3	3-5PM FTV 122D Film Editing Open Lab Melnitz 2536			
		7:30-9:30PM FTV 122D Film Editing Lab Melnitz 2536	7:30PM - 9:20PM FTV 104 Film Production Symposium	Submit Online Props Request Form by 5PM			
Week 5	1-Sep	2-Sep LABOR DAY	3-Sep 9AM-1PM FTV 178 Production Lab VIA ZOOM	4-Sep FINAL SHOOTS	5-Sep FINAL SHOOTS	6-Sep Final Shoots	7-Sep Final Shoots
	1PM-5PM Casting Melnitz 1441, TV3		2:30PM - 4PM Props Pick-Up Both Sections ALL HANDS ON DECK				
			4PM-5PM Costume Shop Pickup				
Week 6	8-Sep	9-Sep 10AM-12PM Screening Design Room Melnitz 2534	10-Sep 9-1PM FTV 178 Production Lab Assembly Cut Screening 1422 Darren Star Theater	11-Sep 9AM-12PM FTV 122D Editing Melnitz 2534	12-Sep 9:30AM-12:00PM FTV 178 Production Lab Melnitz 2568	13-Sep 8am Final Pro Res Files Due Melnitz 2457	14-Sep
	2:30-6:30PM Post Production Teams Melnitz 2536	PROPS RETURN 1-3PM ALL HANDS ON DECK		1-4PM Open Edit Lab Melnitz 2536 Editing Class Projects Due 3pm Poster Design Deadline Email design to summer2@tftf.ucla.edu	2:30PM-5:20PM FTV 122D Editing Design Room	12:30-1PM UCLA TFT Programs & Admissions Info Session Melnitz 2534	7-10PM Final Project Screening, Closing Ceremony and Reception James Bridges Theater
		5-6:50PM FTV 122D Editing Lab Section 2: Melnitz 2536	7:30PM - 9:20PM FTV 104 Film Production Symposium	7PM-9:50PM FTV 122E Digital Cinematography Sound Stage 3	6-9PM Group Project Editors Lab* Mandatory Test Export Melnitz 2536		