UCLA Summer Sessions Enrollment for Current Students

UCLA Summer Sessions

ENROLLING IN SUMMER COURSES

➔ **When can I begin enrolling in summer courses?**

- **February 1, 2023 at 12:01 am** via MyUCLA. There are no enrollment appointments for summer. In order to <u>activate the summer term</u>, please check-mark the boxes regarding Summer Sessions policy when you attempt to enroll.

➔ **What is the enrollment period?**

- *February 1 (12:00am) – Friday of Week 1 of the course's session:* Enroll on MyUCLA

- *During Week 2 of the course's session:* MyUCLA with PTE number OR *Student Update Form* with instructor signature or PTE number

- *During Week 3 – Last day of the course: Student Update Form* with instructor signature or PTE number

- *After the course has ended:* Petition with your main advising unit.

➔ **What should I do if I am experiencing enrollment issues?**

- **If you are on leave of absence for winter or spring quarter**; you will NOT be able to activate summer enrollment on MyUCLA. You will need to submit a *Student Update Form* to UCLA Summer Sessions.

- **If you are on academic dismissal;** complete all enrollment actions through UCLA Summer Sessions using a *Student Update Form*. You will also be charged the non-UCLA, visiting student fees.

- **If you have a hold on your account;** submit a *Student Update Form* to UCLA Summer Sessions in order to be manually enrolled in summer courses.

- **If you have a degree expected term prior to summer 2023**; enroll in summer courses via MyUCLA. However, you will be charged non-UCLA, visiting student fees for the summer.

- **If you are taking a spring quarter prerequisite for a summer course;** contact the department offering the course to request enrollment. You may also submit a *Student Update Form* to UCLA Summer Sessions with the department or instructor's approval signature.

- **If you would like to exceed the unit maximum for the summer term;** petition with your main advising unit. (The unit maximum for College of Letters & Science students is 18 units. The unit maximum for all other students in specialty schools is 16 units)

PAYING FOR SUMMER COURSES

→ **When is the payment deadline?**

 June 23, 2023 – UC Students (If you enroll after the payment deadline, payment is due immediately

→ **What happens if I don't pay by the payment deadline?**

You will be system dropped from ALL summer courses. You must maintain fully-paid status throughout all enrolled sessions. Delinquency in full payment for ALL enrollments may result in being dropped from all summer courses and/or holds without prior notice.

   IMPORTANT NOTE: Autopay is not an option for the summer term and we do not offer payment plans.

→ **Can I apply for summer financial aid?**

Yes, however you will need to complete and submit the 2023 - 2024 FAFSA application BEFORE you apply for summer financial aid. The Summer Financial Aid Application opens on April 1st. You can find more information regarding summer aid here. Please contact the Financial Aid Department with questions regarding summer aid.

DROP & REFUND DEADLINES

The drop and refund deadline are NOT the same for most summer courses. Therefore, it is possible to drop a course and still be held liable for the full cost of the course.

DROP DEADLINES Courses may not be dropped once the final exam, paper, or project is attempted or submitted.	REFUND DEADLINES Deadline depends on whether the course is impacted or non-impacted as well as duration.
Impacted Courses - Students have until Friday of Week 1 of the course's session to drop the course on MyUCLA. **After Friday of Week 1, UCLA students must petition with their main advising unit.**	**Impacted Courses & Summer Intensives (SIS) -** Friday of Week 1 of the course's session. After Friday of Week 1, you are liable for full cost of the course.
Non-Impacted Courses - Students have until the end of the session to drop a non-impacted course. During the final two weeks of the course, students must submit a _Summer Drop Request Form_ to UCLA Summer Sessions. **After the session has ended, UCLA students must petition with their main advising unit.**	**Non-Impacted Courses –** Friday of Week 2 of the course's session. After Friday of Week 2, you are liable for full cost of the course.

IMPORTANT NOTE: The $150 processing fee is assessed when UCLA students drop all summer courses and ultimately take 0 units regardless of when the courses are dropped. For UCLA students who are charged the visiting student rates (dismissed and graduating students), the $350 visiting student non-refundable registration fee will be assessed.

CHANGING GRADING BASIS DEADLINES

SESSION	DEADLINE	IMPORTANT NOTE
Session A3	Friday, July 7, 2023	All deadlines are at **5:00PM** Pacific Time (PST) unless otherwise indicated. After the deadline, students may only change the grade type via petition. UCLA students must submit a petition to UCLA advising unit.
Session A6	Friday, July 21, 2023	
Session A8	Friday, July 28, 2023	
Session A9	Friday, August 4, 2023	
Session A10	Friday, August 4, 2023	
Session B3	Friday, July 28, 2023	
Session C3	Friday, August 18, 2023	
Session C6	Friday, September 1, 2023	